



CHILDCARE POLICIES AND GUIDELINES

Childcare Requests and Needs for Connection Groups

Childcare is available for all group meetings at the church. If you would like to request childcare, please see the instructions below.

For the Spring 2018 session childcare is already in place on Sundays, 4:00-5:30 p.m. and Wednesdays, 6:45-8:30 p.m.

Weekday/Evening Childcare Policies and Guidelines for Connection Groups

1. Weekday/evening childcare is provided for Connection Groups that meet at the church. St. Andrew UMC is committed to providing a safe, nurturing environment for children birth to 12 years old.
2. We ask that you make a reservation for childcare **48 hours** prior to your groups meeting. Reservations should be made through the St. Andrew UMC website or by contacting Defae Weaver, Early Childhood Ministry Director at 214.291.8024.
3. In the case of the child becoming ill or the parent has a change in schedule, it is requested that the parent call the cancellation number: 972.762.7424. The childcare staff will check this cell phone number upon arriving. This is very helpful.
4. A minimum of two families must need childcare for it to be provided.
5. The childcare area is located downstairs. You may reach this area by going down the yellow staircase that is located by the Church Bookstore, which is in the middle of the campus across from the Chapel. All other entrances to the childcare area are locked during the week for safety.
6. When arriving for childcare, please sign in each child on the provided roster. A contact phone number will be needed or a pager will be issued to the parent.
7. Two or more childcare providers are required at all times during scheduled child care. **Childcare providers will be paid for two hours if a group "no shows," so it is imperative that you call the cancellation number: 972.762.7424.**
8. Please label everything that is brought with the child. Diaper bag tags are provided.

Illness Policy

In an effort to control the spread of illness, please bring only well children to the nursery. Please do not bring your child if he/she has: discolored mucus, a fever, vomited, diarrhea, rashes, discharge from the eye or pink eye in the last 24 hours. Any child exhibiting these symptoms will not be admitted to the nursery or the parents will be contacted for pickup. If a child becomes sick while in our care, the parents will be contacted immediately.